

Town/Village of Lowville

5533 Bostwick Street – Lowville, New York 13367
(315) 376-8070 ext. 233 ~ Fax: (315) 376-3099

Fee, If Applicable \$ _____ Tax Map No. _____

Application to The Planning Board

Application No. _____ Application Date _____

Application for: (Check appropriate line)

_____ Site Plan Approval
(T-§250-Article X/V-§201-Article IX)

_____ Special Permit
(T-§250-Article XII/V-§201-Article XI)

Applicant Name: _____

Address & Telephone : _____

Owner Name & Address if different from Applicant: _____

Project Location if different from above: _____

Anticipated Construction Time: _____

Information **Required** to be Submitted with the Application:

1. _____ Survey Map of property showing:
 - (a) _____ Exiting buildings, structures, streets, utility easements, rights-of-way, land use, and land area.
 - (b) _____ Site Plan showing proposed buildings and land areas. See page 2.
 - (c) _____ Traffic circulation, parking and loading spaces and pedestrian walks.
 - (d) _____ Landscaping plans, including site grading and landscape design.
 - (e) _____ Additional information as determined by the Planning Board (specify):

2. _____ Narrative description of the proposal.
3. _____ Short Environmental Assessment Form (Short EAF)
4. _____ Agricultural Data Statement may be required.
5. _____ "Notification of Intent" form (Required only for certain conversions of dwelling units into apartments.)

Signature of Property Owner: _____

IT IS RECOMMENDED THE APPLICANT MEET WITH THE PLANNING BOARD PRIOR TO FILING THIS APPLICATION IN ORDER TO DETERMINE WHAT INFORMATION WILL BE REQUIRED, AND TO MINIMIZE UNNECESSARY EXPENSE IN PREPARING THE SITE PLAN AND SUPPORTING DOCUMENTATION.

SITE PLAN REVIEW INFORMATION

- A. ___ Name and address of the applicant and owner, if different, and of the person responsible for preparation of drawings.
Person Responsible for Preparation of Drawings, if different from Applicant or Owner: _____
- B. ___ Date, North point, written and graphic scale. (A current survey must be supplied.)
- C. ___ Boundaries of the site plotted to scale, including distances, bearings and areas.
- D. ___ Locator map showing the site in relationship to the town.
- E. ___ Location and ownership of all adjacent lands as shown on the latest tax records.
(Please use plot diagram or something.)
- F. ___ Location of all zone district boundaries.
- G. ___ Location, name and existing width of adjacent roads.
- H. ___ Location, width and purpose of all existing and proposed easements, setbacks, reservations and areas dedicated to public use or adjoining the property.
- I. ___ Complete outline of existing or proposed deed restriction or covenants applying to the property.
- J. ___ Existing hydrologic features, together with a grading and drainage plan showing existing and proposed contours at a maximum of five-foot intervals.
- K. ___ Location, proposed use and height and dimensions of all building, including the number and distribution by type of all proposed dwelling units, and the designation of the amount of gross floor area and gross leaseable area proposed for retail sales and services, office and other commercial or industrial activities.
- L. ___ Location and design of all parking and loading areas including access and egress drives and fire lanes and emergency access areas. (T-§250-Article VIII/V-§201-Article VIII)
- M. ___ Provision for pedestrian access, including public and private sidewalks.
- N. ___ Location of outdoor storage.
- O. ___ Location and design of all existing or proposed site improvements, including drains, culverts, retaining walls and fences.
- P. ___ Description of the method of securing public water supply and disposing of sewage, and the location and design of such facilities. (Must include proof from respective board.)
- Q. ___ Location and design of all energy distribution facilities, including electrical, gas and solar energy.
- R. ___ Location, size and design of all proposed signs. (T-§250-Article VIII/V-§201-Article VII)
- S. ___ Location and design of outdoor lighting facilities. (T-§250-Article XI/V-§201-Article X)
- T. ___ General landscaping plan and planting schedule, including the location and proposed development of all buffer areas. (T-§250-Article XI/V-§201-Article X)
- U. ___ Erosion and sediment control plan conforming to the standards and practices contained in the United States Department of Agricultural (USDA) Soil Conservation Service Engineering Field Manual (EFM) and New York Guidelines for Urban Erosion and Sediment Control, or other erosion and sediment control manual recognized by the Planning Board. (T-§198, §250-Article X)
- V. ___ An Agricultural Data Statement pursuant to Town Law §283-a/Village Law §7-739, when applicable.
- W. ___ A statement of the nature and extent of the interest of any state employee or officer or employee of the town in the applicant pursuant to General Municipal Law §809, when applicable.
- X. ___ An Environmental Assessment Form (EAF) and, when applicable, a Draft Environmental Impact Statement (DEIS) pursuant to 6NYCRR Part 617.
- Y. ___ Other elements integral to the proposed development as considered necessary by the Planning Board.

State or Federal Permits needed (if any): _____