

**Regular Meeting**  
**Town/Village of Lowville**  
**Zoning Board of Appeals**  
Wednesday, January 23, 2019  
6:30 P.M.

COPY

The meeting was called to order by Brian Bush, Chairperson at 6:35 p.m.

1. The Town/Village of Lowville Zoning Board of Appeals met on this date and a roll call showed the following members present:

Joe Zehr	Linda Lawton	Tom Widrick
Rachel Hillegas	Brian Bush	Carla Hellinger

Absent: Lori Wallack

**Others present:** Lauren Monahan, Applicant Representative; Kathy Manning, Zoning Officer

2. Reading and Approval of Minutes:  
December 27, 2017 – Rachel commented that Don Cooke showed both present and absent. This should be corrected to reflect Brian Bush was present and Don Cooke was absent. A MOTION was made by Linda to approve the minutes as corrected. The motion was seconded by Joe. All members present in favor. Motion carried.
3. Communications and reports.  
a. Per the e-mail provided to you and January 8, 2019, you were requested to review the Town Lowville Policy Against Discrimination and Harassment. Enclosed please find the acknowledgement. Please complete and bring it with you to the meeting. If you have any questions, you may contact Randy Schell, Town Supervisor.
- All members present supplied their acknowledgement forms to Kathy.
- b. Kathy explained the Village of Lowville has an update to their zoning map and supplied the updated maps to the members present. Kathy also supplied copies of the Planning Board News to the members present.
4. Unfinished business:  
None
5. New Business:  
a. **Application ZINT2019-1**, submitted by **McDonald's Corporation**, requesting an interpretation to install signage on the structure which is not clarified in Village of Lowville Zoning Law §201, Articles II and VII, 201-230 and 201-735. The property is owned by Mascoutah McDonald's LFY, Inc., located at 7397 Utica Boulevard, Village of Lowville, New York and is tax parcel number 212.16-03-03.200.

Lauren Monahan supplied the board with visuals of the proposed signage and rehabilitation and updates to the building. Ms. Monahan indicated the overhanging roof will be removed, thus eliminating the potential for the signage to be placed on the roof. Kathy requested Ms. Monahan supply a copy of the visuals for the record.

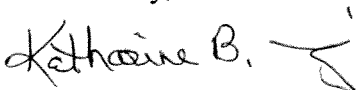
There was general discussion among the board members if the contents of the application were complete and if a public hearing should be scheduled. There was discussion if the applicant would be required to request a variance for the proposed signage.

A MOTION was made by Tom to deem Application ZINT2019-1 complete and schedule the public hearing for February 27, 2019. The motion was seconded by Linda. All members present in favor. Motion carried.

6. Adjournment

A MOTION was made by Tom to adjourn the meeting. The motion was seconded by Joe. All members present in favor. Motion carried. The meeting was adjourned at 6:54 p.m.

Submitted by,



Katharine B. Manning  
January 24, 2019

***Note: These minutes have been transcribed from a recording. The minutes are not a verbatim, quoted version they are rather a documentation of the meeting with motions and resolutions included.***