

**Town of Lowville Special Board Meeting
October 30, 2019**

A regular meeting of the Town Board of the Town of Lowville, County of Lewis and the State of New York was held at the Town Hall, 5533 Bostwick Street, Lowville, NY on the 30th day of October 2019.

Present: Randall Schell, Supervisor
Ruth Larabee, Councilwoman
Allison Millard, Councilman
Paul Virkler, Councilman
Aimee Murphy, Town Clerk
Thomas Widrick, Highway Superintendent/Special Districts Superintendent
Scott Lawrence, Bookkeeper/Accountant

Absent: Robert Mullin, Councilman

The meeting was called to order at 9:30 a.m. by Supervisor Schell who also led the Pledge of Allegiance.

Public Hearing

The Public Hearing for the 2020 Preliminary Budget for the Town of Lowville was declared open at 9:30 a.m. with Proof of Publication in the Journal & Republican being acknowledged.

The Fire Protection contract for 2020 has been received and reviewed. Public Hearing will need to be set before the contract can be approved.

Motion by Councilwoman Larabee, seconded by Councilman Millard to adopt **Resolution No. 37-2019 “Setting the Public Hearing for the 2020 Fire Contract.”**

ADOPTED – AYES – Larabee, Millard, Schell, Virkler NAYS – 0 ABSENT - Mullin

WHEREAS, it is necessary to hold a public hearing for the 2019 Fire Contract, and

WHEREAS, it is necessary for the public hearing to be advertised for at least five (5) days before the public hearing is held, and

WHEREAS, it is necessary to hold the public hearing at a special meeting of the Town of Lowville Town Board, then therefore,

BE IT RESOLVED, that the public hearing be held on November 21, 2019, at the Regular Town Board meeting at 10:00 a.m.

Brookside PILOT

Discussion on increasing the Brookside PILOT for 2020. Supervisor Schell recused himself from discussion and vote as his wife is on the Brookside board.

Motion by Councilman Virkler, seconded by Councilwoman Larabee to increase the Brookside PILOT payment $\frac{3}{4}$ of 1% for 2020 as per Section C PILOT Amendments, Part 3 of the Brookside PILOT Agreement.

ADOPTED – AYES – Larabee, Millard, Virkler ABSTAIN – Schell NAYS – 0 ABSENT - Mullin

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Highway Department

Highway Superintendent Widrick asked that the 1993 FORD tractor and the 2008 CAT tractor be listed as surplus equipment and that he be permitted to sell said equipment.

Motion by Councilman Millard, seconded by Councilwoman Larabee to adopt **Resolution No. 38-2019 “Declaration as Surplus and List for Sale 1993 FORD Tractor and 2008 CAT Tractor”**.
ADOPTED – AYES – Larabee, Millard, Schell, Virkler NAYS – 0 ABSENT - Mullin

WHEREAS, the Town of Lowville Highway Department has a items no longer of use to the Town of Lowville and wish to declare them as surplus items and

WHEREAS, the Village of Lowville has an interest in purchasing the 1993 Ford Tractor,

BE IT RESOLVED, that the Town of Lowville declares the following items as surplus:

- 1 – 1993 Ford 6640 Tractor with mower and broom
- 1 – 2008 CAT MT425B Tractor with mower

BE IT FURTHER RESOLVED, that the Highway Superintendent has permission to sell the items either by auction with the Constableville Auction House or to the Village of Lowville.

Supervisor Schell and Accountant Lawrence reviewed the Preliminary Budget with the board and suggested changes.

There were no comments from the Public. Therefore, the Public Hearing on the Town of Lowville 2020 Preliminary Budget was declared closed at 10:13 a.m. by Supervisor Schell.

Motion by Councilman Virkler, seconded by Councilman Millard to adopt **Resolution No. 39-2019 “Adjustments to the 2020 Preliminary Budget”**.
ADOPTED – AYES – Larabee, Millard, Schell, Virkler NAYS – 0 ABSENT – Mullin

WHEREAS the Town of Lowville has adopted it’s Preliminary Budget for 2019, and

WHEREAS the Town Board feels it necessary to make further adjustments to the Preliminary Budget, then therefore

BE IT RESOLVED that the Budget Officer be directed to make the following adjustments to the Town of Lowville 2020 Preliminary Budget:

| | |
|--|--------------|
| Increase Town Board payroll to | \$ 14,400.00 |
| Decrease Justice payroll clerk to | \$ 4,000.00 |
| Increase Tax Collector contractual to | \$ 2,240.00 |
| Decrease Assessor payroll to | \$ 17,000.00 |
| Decrease Contingent to | \$ 3,000.00 |
| Decrease Brush & Weeds Contractual to | \$ 40,000.00 |
| Increase Snow Removal Contractual to | \$ 78,000.00 |
| Increase CHIPS to | \$110,000.00 |
| Decrease Highway Repairs Contractual to | \$ 30,000.00 |
| Decrease Highway Improvements Contractual to | \$160,000.00 |

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Increase Fire Protection Appropriated Fund Balance to \$4,500.00

Motion by Councilman Mullin seconded by Councilwoman Larabee to adopt **Resolution No. 40-2019 “Adoption of the Town of Lowville Town Budget for 2020”**

ADOPTED – AYES – Larabee, Millard, Schell, Virkler NAYS – 0 ABSENT – Mullin

WHEREAS, the Town Board of the Town of Lowville held a public hearing, on October 30, 2019 on the preliminary budget for fiscal year 2020, and

WHEREAS, the Town Board deems that it is in the public interest to adopt this budget; then, therefore be it

RESOLVED, that this Town Budget for 2020 be levied upon lots and parcels of lands listed in the assessment rolls at the time and in the manner provided by law for the levy of State, County and Town taxes and said budget will be attached to the proceedings of this meeting, and be it further

RESOLVED, that the Town Clerk shall prepare and certify duplicate copies of the newly adopted annual budget, and deliver two of such copies to the Supervisor of the Town, and that he shall present such copies to the Board of Legislators of the County of Lewis.

CWD#1

Supervisor Schell reported that he wrote a letter to be sent with the water bills to CWD#1 users apprising them of the GAC Filtration Project and potential future costs to them.

Motion by Councilman Millard, seconded by Councilman Virkler to adjourn the meeting at 10:18 a.m.

Respectfully submitted,

Aimee L. Murphy, RMC
Town Clerk