

Town/Village of Lowville Planning Board
Regular Meeting
Wednesday, March 24, 2021
7:00 P.M.

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BY:

The meeting was called to order by Vice Chairperson Suzanne Peters at 7:00 p.m.

1. The Town/Village of Lowville Planning Board met on this date and a roll call of attendance showed the following members present in person or via Zoom:
Suzanne Peters Daniel O'Brien Jeff Sauter Rebecca Kelly (arrived 7:02)
Henry Avallone Lisa Hetzner, Alt.

Absent: Daniel O'Brien Donald Cooke, Alt.

Others present in person or via Zoom: Timothy Widrick, Applicant; S. Michael Steiger, Applicant Representative; Jean Waterbury, Tug Hill Commission; Kathy Manning, Administrative Assistant/Town Zoning Officer

2. Reading and Approval of Minutes
January 27, 2021
A MOTION was made by Jeff to approve the minutes as written. The motion was seconded by Henry. All members present in favor. Motion carried.
3. Communications and reports.
Suzanne indicated that she would like to comment on last month's communication and reports regarding the revocation of a special use permit. She indicated she would look forward to further information from Ray Meier on the procedures and how to move forward with revocation of the special use permit should the applicant fail to meet the conditions.
4. Old Business:
None
5. New Business:
 - a. **Application SD2021-1**, submitted by **Timothy Widrick**, requesting minor subdivision approval in accordance with Village of Lowville, Chapter 165 in a R Zone. The parcel is owned by Timothy Widrick, located at 7485 South State Street/Campbell Street, Village of Lowville New York, tax parcel number 212.15-01-23.000.

The applicant has requested a waiver of the public hearing in accordance with §165-5.

There was discussion regarding the location of the parcel. The board reviewed the application and its contents including the SEQR short form.

A MOTION was made by Jeff to deem Application SD2021-1 an unlisted action and issue a negative declaration for environment significance in accordance with SEQRA. The motion was seconded by Henry. All members present in favor. Motion carried.

There was discussion regarding the applicants request for a waiver of the public hearing and if the board felt the application met the criteria. All members indicated they agreed that the application meets the criteria and that the public hearing should be waived.

A MOTION was made by Rebecca to approve Application SD2021-1 and waive the public hearing. The motion was seconded by Lisa. All members present in favor. Motion carried.

A MOTION was made by Jeff to approve Resolution SD2021-1. The motion was seconded by Henry. All members present in favor. Motion carried. A copy of the resolution is included with these minutes and the original record.

b. **Application SD2021-2**, submitted by **SMSA Architectural Services on behalf of Earl Nolt**, requesting minor subdivision approval in accordance with Town of Lowville, Chapter 240 in a CB-R Zone. The parcel is owned by Earl Nolt, located at 7189 State Route 812, Town of Lowville, New York, tax parcel number 195.00-03-04.000.

The applicant has requested a waiver of the public hearing in accordance with §240-11.

There was discussion regarding the location of the parcel. The board reviewed the application and its contents including the SEQR short form.

A MOTION was made by Lisa to deem Application SD2021-2 an unlisted action and issue a negative declaration for environment significance in accordance with SEQRA. The motion was seconded by Rebecca. All members present in favor. Motion carried.

There was discussion regarding the applicants request for a waiver of the public hearing and if the board felt the application met the criteria. All members indicated they agreed that the application meets the criteria and that the public hearing should be waived.

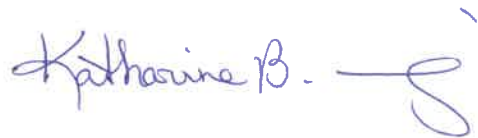
A MOTION was made by Lisa to approve Application SD2021-2 and waive the public hearing. The motion was seconded by Henry. All members present in favor. Motion carried.

A MOTION was made by Suzanne to approve Resolution SD2021-1. The motion was seconded by Jeff. All members present in favor. Motion carried. A copy of the resolution is included with these minutes and the original record.

7. **Adjournment**

A MOTION was made by Jeff to adjourn the meeting. The motion was seconded by Henry. All members present in favor. Motion carried. The meeting adjourned at 7:38 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Katharine B." followed by a stylized, cursive flourish.

Katharine B. Manning
March 25, 2021

Note: These minutes have been transcribed from a recording. The minutes are not a verbatim or quoted version; they are rather a documentation of the meeting with motions and resolutions included.

COPY

At a Regular Meeting on March 24, 2021, the Town/Village of Lowville held waived a public hearing in reference to the following application at the Town Offices, 5533 Bostwick Street, Lowville, New York

The public hearing was opened waived ~~on~~ _____ ~~at~~ _____ and closed ~~at~~ _____

A MOTION was made by Jeff Sauter to Approve/Disapprove/Approve with conditions Application SD2021-1.

BE IT RESOLVED, the Town/Village of Lowville Planning Approve/Disapprove/Approve with conditions Application SD2021-1, submitted by Timothy Widrick, requesting minor subdivision approval in accordance with Village of Lowville, Chapter 165 in a R Zone. The parcel is owned by Timothy Widrick, located at 7485 South State Street/Campbell Street, Village of Lowville New York, tax parcel number 212.15-01-23.000.

Conditions are as follows:

1. _____
2. _____

Further, the Town/Village of Lowville Planning Board has reviewed all items in accordance with zoning and general municipal requirements. These requirements are reflected in the minutes of the March 24, 2021 planning board meeting. A public hearing was held waived on March 24, 2021, the application was deemed complete on March 24, 2021 in accordance with general municipal law.

The motion was seconded by Henry Avallone. A roll call vote showed the following:

Suzanne Peters	<u>(Y)</u>	N	R	A	Daniel O'Brien	Y	N	R	<u>(A)</u>
Henry Avallone	<u>(Y)</u>	N	R	A	Rebecca Kelly	<u>(Y)</u>	N	R	A
Jeffrey Sauter	<u>(Y)</u>	N	R	A	Alt. Donald Cooke	Y	N	R	<u>(A)</u>
					Alt. Lisa Hetzner	<u>(Y)</u>	N	R	A

Motion Carried.

Suzanne Peters
Signature of Planning Board Chair

Y – Yea N – Nay R – Recusal Absent - A

COPY

At a Regular Meeting on March 24, 2021, the Town/Village of Lowville held/waived a public hearing in reference to the following application at the Town Offices, 5533 Bostwick Street, Lowville, New York

The public hearing was opened/waived on 3-24-21 ~~at~~ and closed at _____

A MOTION was made by Suzanne Peters to Approve/Disapprove/Approve with conditions Application SD2021-2.

BE IT RESOLVED, the Town/Village of Lowville Planning Approve/Disapprove/Approve with conditions Application SD2021-2, submitted by **SMSA Architectural Services on behalf of Earl Nolt**, requesting minor subdivision approval in accordance with Town of Lowville, Chapter 240 in a CB-R Zone. The parcel is owned by Earl Nolt, located at 7189 State Route 812, Town of Lowville, New York, tax parcel number 195.00-03-04.000.

Conditions are as follows:

1. _____
2. _____

Further, the Town/Village of Lowville Planning Board has reviewed all items in accordance with zoning and general municipal requirements. These requirements are reflected in the minutes of the March 24, 2021 planning board meeting. A public hearing was held/waived on _____, the application was deemed complete on March 24, 2021 in accordance with general municipal law.

The motion was seconded by Jeffrey Sauter. A roll call vote showed the following:

<u>Suzanne Peters</u> (Y) N R A	<u>Daniel O'Brien</u> Y N R (A)
<u>Henry Avallone</u> (Y) N R A	<u>Rebecca Kelly</u> (Y) N R A
<u>Jeffrey Sauter</u> (Y) N R A	<u>Alt. Donald Cooke</u> Y N R (A)
	<u>Alt. Lisa Hetzner</u> (Y) N R A

Motion Carried.

Suzanne M. Peters
Signature of Planning Board Chair

Y - Yea N - Nay R - Recusal Absent - A