

**Town of Lowville Special Board Meeting  
November 1, 2022**

A special meeting of the Town Board of the Town of Lowville, County of Lewis and the State of New York was held at the Town Hall, 5533 Bostwick Street, Lowville, NY on the 1st day of November 2022.

**Present:** Robert Mullin, Supervisor  
Paul Virkler, Deputy Supervisor  
John D. Ross, Councilman  
Stephen Farney, Councilman  
Helen Birchenough, Councilwoman  
Aimee L. Murphy, Town Clerk  
Thomas Widrick, Highway Superintendent/Special Districts Superintendent

**Absent:** Raymond Meier, Town Attorney

**Also Present:** Accountant Scott Lawrence; Henry Avallone

The meeting was called to order at 9:00 a.m. by Supervisor Mullin who also led the Pledge of Allegiance.

Notice of the special meeting was posted on the Town Clerk’s bulletin board, the Town’s website and Linkinglewiscounty.com.

The purpose of this meeting is to review water & sewer budgets and the Preliminary budget for 2023 for the Town of Lowville, as well as to continue the Public Hearings on all budgets.

**WATER & SEWER BUDGETS**

Discussion on the 2023 water and sewer budgets continued. Clerk Murphy and Accountant Lawrence made adjustments to the proposed water budget and provided copies to the Board Members. The following adjustments were made:

WD#3: Water Sales increased to	\$11,500.00
Penalties increased to	\$50.00
Trans. & Dist. increased to	\$3,251.00
WD#4: Water Sales increased to	\$31,352.00
Tans. & Dist. increased to	\$31,378.00
WD#5: Water Sales increased to	\$8,040.00
Trans. & Dist. increased to	\$ 690.00
WD#6: Administration decreased to	\$80.00
Source Supply decreased to	\$171.00
WD#9: Water Sales increased to	\$2,296.00
Trans. & Dist. increased to	\$497.00

Supervisor Mullin declared the Public Hearing on the Water and Sewer Budgets for 2023 closed at 9:17 a.m. with no public comment heard.

**Motion** by Councilman Virkler, seconded by Councilman Farney to adopt **Resolution No. 58-2022, “Adoption of Water and Sewer Budgets for 2023.”**

ADOPTED - AYES – Birchenough, Farney, Mullin, Ross, Virkler      NAYS – 0

WHEREAS, the Town Board of the Town of Lowville held a public hearing for the Water and Sewer Budgets for their fiscal year 2023, on October 20, 2022 and continued on November 1, 2022, and

WHEREAS, no public comment was heard, and

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WHEREAS, the Town Board deems that it is in the public interest to adopt these budgets; then, therefore be it

RESOLVED, that the Water and Sewer Budgets for 2023 be adopted with proposed changes, and be it further

RESOLVED, that these budgets be incorporated into the 2023 Annual Budget for the Town of Lowville.

**PRELIMINARY BUDGET**

The Board discussed current PILOT payments and when Number Three Wind PILOT will start. Accountant Lawrence reviewed the Preliminary Budget with the Board. Discussion occurred regarding how to enter payroll for the highway employees when completing tasks for the water system.

Councilman Ross left the meeting at 11:28 a.m.

After discussion and deliberation, the Board decided to make changes to the Preliminary Budget with the following resolution.

**Motion** by Councilman Farney, seconded by Councilwoman Birchenough to adopt **Resolution No. 59-2022, "Adjustments to 2023 Preliminary Budget for the Town of Lowville"**.

ADOPTED - AYES – Birchenough, Farney, Mullin, Virkler      NAYS – 0      ABSENT - Ross

WHEREAS the Town of Lowville has adopted its Preliminary Budget for 2023, and

WHEREAS the Town Board feels it necessary to make further adjustments to the Preliminary Budget, then therefore

BE IT RESOLVED that the Budget Officer be directed to make the following adjustments to the Town of Lowville 2022 Preliminary Budget:

General Fund, Town Wide	
Services to Other Govt – Office space dec.	\$ 9,000.00
Appropriated Fund Balance increase to	\$242,500.00
Justice Payroll decrease to	\$ 35,000.00
Justice Contractual decrease to	\$ 5,000.00
Attorney Payroll decrease to	\$ 31,000.00
Central Communications decrease to	\$ 5,000.00
Contingent decrease to	\$ 2,000.00
Dog Control Contractual increase to	\$ 12,900.00
Library Contractual decrease to	\$ 3,000.00
Fringe Benefits – Soc. Sec. decreased to	\$ 17,000.00
Fringe Benefits – Medical Ins. decrease to	\$120,000.00
General Fund, Part Town	
PILOT payments decrease to	\$ 26,935.00
Zoning Fees decrease to	\$ 3,000.00
Appropriated Fund Balance increase to	\$ 11,000.00
Fringe Benefits – Medical Ins. decrease to	\$ 9,079.99
Highway Fund, Part Town	
Highway Impr. – Contractual increase to	\$430,587.00

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Fire Protection District

Appropriated Fund Balance increase to	\$ 16,000.00
Workers Compensation increase to	\$ 402.00

The next regular board meeting will be on November 17, 2022 at 9:30 a.m.

With no further business the following motion was presented.

**Motion** by Councilman Farney, seconded by Councilman Virkler to adjourn the meeting at 12:05 p.m.

ADOPTED - AYES – Birchenough, Farney, Mullin, Virkler      NAYS – 0      ABSENT - Ross

Respectfully submitted,

Aimee L. Murphy, Town Clerk