

Town/Village of Lowville Planning Board
Regular Meeting
Wednesday, June 22, 2022
7:00 P.M.

RECEIVED
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BY:

The meeting was called to order by Rebecca Kelly at 7:01 p.m.

1. The Town/Village of Lowville Planning Board met on this date and a roll call of attendance showed the following members present:
Henry Avallone Lisa Hetzner Rebecca Kelly
Absent: Daniel O'Brien, Suzanne Peters, Donald Cooke

Others present: Steve Scaparo, Applicant Representative; JD Ross, Town of Lowville Trustee; Kathy Manning, Administrative Assistant/Town Zoning Officer

2. Reading and Approval of Minutes
May 25, 2022 – A MOTION was made by Henry to approve the minutes as written. The motion was seconded by Lisa. All members present, in favor. Motion carried.
3. Communications and reports.
 - a. Comprehensive Plan: Kathy thanked everyone who supplied comments to the comprehensive plan.
 - b. Rebecca spoke regarding the passing of decades long member, Jeff Sauter.
4. Old Business:
 - a. The public hearing is for **Application SPA2022-1**, submitted by **Stewart's Shops**, requesting site plan review to construct an 8' x 20' addition to an existing commercial dwelling in accordance with Village of Lowville Zoning, Chapter 201, Article IX in an AC Zone. The property is owned by Stewart's Shops, located at 7491 South State Street, Village of Lowville, New York and is tax parcel number 212.15-01-21.110.

The public hearing was opened at 7:03 p.m.
Rebecca asked if any members of the public wished to speak regarding this application. No one indicated they would like to comment.
There was discussion that the board had received the comments from the County Planning Board which are included with the original record. The board discussed the comments regarding the lighting and signage which had been addressed during the completion of the Site Plan Review form at the May 25, 2022 meeting.
The public hearing was closed at 7:05 p.m.

A MOTION was made by Lisa to approve Resolution SPA2022-1. The motion was seconded by Henry. All members present in favor. Motion carried. A copy of the resolution is included with these minutes and the original record.

5. New Business:
None

6. Adjournment

A MOTION was made by Lisa to adjourn the meeting. The motion was seconded by Henry. All members in favor. Motion carried. The meeting adjourned at 7:10 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Katharine B." followed by a stylized flourish.

Katharine B. Manning

June 23, 2022

Note: These minutes have been transcribed from a recording. The minutes are not a verbatim or quoted version; they are rather a documentation of the meeting with motions and resolutions included.

At a Regular Meeting on June 22, 2022, the Town/Village of Lowville held a public hearing in reference to the following application at the Town Offices, 5533 Bostwick Street, Lowville, New York

The public hearing was opened on June 22, 2022 at 7:03 and closed at 7:05.

A MOTION was made by Lisa Hetzner to Approve/Disapprove/Approve with conditions Resolution SPA2022-1.

BE IT RESOLVED, the Town/Village of Lowville Planning Board Approve/Disapprove/Approve with conditions Resolution SPA2022-1, submitted by Stewart's Shops, requesting site plan review to construct an 8' x 20' addition to an existing commercial dwelling in accordance with Village of Lowville Zoning, Chapter 201, Article IX in an AC Zone. The property is owned by Stewart's Shops, located at 7491 South State Street, Village of Lowville, New York and is tax parcel number 212.15-01-21.110.

It should be noted this application failed to comply with village side yard setback requirements. An application for relief of the requirement was reviewed and approved by the Zoning Board of Appeals in Resolution ZV2022-2 which is included in the original record.

Conditions are as follows:

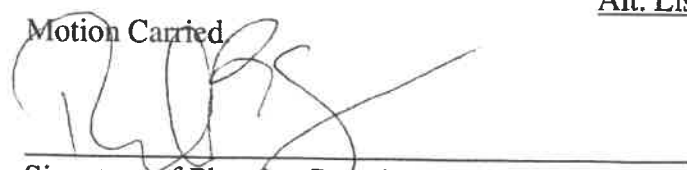
- _____
- _____

The Town/Village of Lowville Planning Board has reviewed all items in accordance with zoning and general municipal requirements. These requirements are reflected in the minutes of the May 25, 2022 planning board meeting. A public hearing was held on June 22, 2022, the application was deemed complete on May 25, 2022 in accordance with general municipal law. In addition, in accordance with general municipal law 239-m and L, referral was made to the County Planning Board, as this parcel is located within 500' of a state highway, with comments from the board attached to the original record.

The motion was seconded by Henry Avallone. A roll call vote showed the following:

Suzanne Peters	Y	N	R	<u>A</u>	Daniel O'Brien	Y	N	R	<u>A</u>
Henry Avallone	<u>Y</u>	N	R	A	Rebecca Kelly	<u>Y</u>	N	R	A
Jeffrey Sauter	Y	N	R	A	Alt. Donald Cooke	Y	N	R	<u>A</u>
					Alt. Lisa Hetzner	<u>Y</u>	N	R	A

Motion Carried



Signature of Planning Board Chair

Y - Yea

N - Nay

R - Recusal

Absent - A

