

Town/Village of Lowville Planning Board
Regular Meeting
Wednesday, October 27, 2021
7:00 P.M.

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BY: *Am*.....

The meeting was called to order by Vice Chair Suzanne Peters at 6:57 p.m.

1. The Town/Village of Lowville Planning Board met on this date and a roll call of attendance showed the following members present:

Jeff Sauter Rebecca Kelly Suzanne Peters
Lisa Hetzner Donald Cooke
Absent: Daniel O'Brien, Henry Avallone

Others present: Travis Forney, Applicant; Kathy Manning, Administrative Assistant/Town Zoning Officer; Henry Avallone has previously attended a Board of Assessment Review meeting and did not participate in this meeting

2. Reading and Approval of Minutes
September 22, 2021 – A MOTION was made by Jeff to approve the minutes as written. The motion was seconded by Lisa. Don abstained from voting as he was absent from the meeting. All other members present, in favor. Motion carried.
3. Communications and reports.
Jeff indicated he would like to speak to the board regarding a solar training he attended after the completion of the application on the agenda.
4. Old Business:
 - a. The public hearing is for **Application SPA2021-3**, submitted by **SMS Enterprises on behalf of All Seasons Power Equipment, LLC** requesting site plan approval to construct a 40' x 50' addition in accordance with Village of Lowville, Chapter 201, Article IX, Site Plan Review in an AC Zone. The parcel is owned by All Seasons Power Equipment, LLC, located at 7369 Utica Blvd., Village of Lowville, New York, tax parcel number 212.16-03-13.000.

The public hearing was opened at 7:01 p.m.
Suzanne began by providing an overview of what had been completed at the September meeting. There was discussion regarding the recommendations provided by the County Planning Department. The board noted they had previously discussed the lighting which will be the same as submitted with the original plan for construction. The board completed the Site Plan Review checklist. There was discussion of other items addressed by the county including the suggestion of adding parking "to comply with Article VIII". The board reviewed 201-830 item G and determined they believed "business area", while not defined in the Village code, referred to the retail area, thus not requiring additional parking. The error regarding the "...pool/spa..." was brought to Mr. Forney's attention.
The public hearing was closed at 7:15 p.m.

A MOTION was made by Jeff to approve Resolution SPA2021-3. The motion was seconded by Rebecca. All members present in favor. Motion carried. A copy of the resolution is attached to these minutes and included with the original record.

5. New Business:
Jeff commented that he felt the training he attended remotely provided by United Solar Energy was very beneficial. There was discussion that the town should consider updates to the zoning laws and requirements to reflect the changes in the industry, providing the board with additional screening criteria.
6. Adjournment
A MOTION was made by Lisa to adjourn the meeting. The motion was seconded by Rebecca. All members in favor. Motion carried. The meeting adjourned at 7:28 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Katharine B." followed by a stylized flourish.

Katharine B. Manning
October 28, 2021

Note: These minutes have been transcribed from a recording. The minutes are not a verbatim or quoted version; they are rather a documentation of the meeting with motions and resolutions included.

COPY

At a Regular Meeting on October 27, 2021, the Town/Village of Lowville held a public hearing in reference to the following application at the Town Offices, 5533 Bostwick Street, Lowville, New York

The public hearing was opened on October 27, 2021 at 7:01pm and closed at 7:15pm

A **MOTION** was made by Jeff Sauter to Approve/Disapprove/Approve with conditions Application SPA2021-3.

BE IT RESOLVED, the Town/Village of Lowville Planning Board Approves/Disapproves/Approves with conditions SPA2021-3, submitted by **SMS Enterprises on behalf of All Seasons Power Equipment, LLC** requesting site plan approval to construct a 40' x 50' addition in accordance with Village of Lowville, Chapter 201, Article IX, Site Plan Review in an AC Zone. The parcel is owned by All Seasons Power Equipment, LLC, located at 7369 Utica Blvd., Village of Lowville, New York, tax parcel number 212.16-03-13.000.

Further, the Town/Village of Lowville Planning Board has reviewed all items in accordance with zoning and general municipal requirements. These requirements are reflected in the minutes of the September 22, 2021 planning board meeting. A public hearing was held on October 27, 2021, the application was deemed complete on September 22, 2021 in accordance with general municipal law. In accordance with General Municipal Law 239-m and l, the application was referred to the county planning department. Their recommendation(s) has been supplied to the board and included with the original record.

The motion was seconded by Rebecca Kelly. A roll call vote showed the following:

- | | |
|--|---|
| <u>Suzanne Peters</u> Y N R <u>(A)</u> | <u>Daniel O'Brien</u> Y N R <u>(A)</u> |
| <u>Henry Avallone</u> Y N <u>(R)</u> A | <u>Rebecca Kelly</u> Y N R <u>(A)</u> |
| <u>Jeffrey Sauter</u> <u>(Y)</u> N R A | <u>Alt. Donald Cooke</u> Y N R <u>(A)</u> |
| | <u>Alt. Lisa Hetzner</u> Y N R <u>(A)</u> |

Motion Carried.

Suzanne Peters
Signature of Planning Board Chair

Y – Yea N – Nay R – Recusal Absent - A

