

Town/Village of Lowville Planning Board
Regular Meeting
Wednesday, September 22, 2021
7:00 P.M.

COPY

The meeting was called to order by Member Jeffrey Sauter at 7:01 p.m.

1. The Town/Village of Lowville Planning Board met on this date and a roll call of attendance showed the following members present:
Jeff Sauter Rebecca Kelly Henry Avallone
Suzanne Peters Lisa Hetzner
Absent: Daniel O'Brien, Donald Cooke

Others present: Howard Lyndaker, Applicant Representative; William Schaab, Applicant; Travis Forney, Applicant; Scott Shaw, Applicant Representative; Kathy Manning, Administrative Assistant/Town Zoning Officer

2. Reading and Approval of Minutes
August 25, 2021 – A MOTION was made by Rebecca to approve the minutes as written. The motion was seconded by Henry. Suzanne and Lisa abstained from voting as they were absent from the meeting. All other members present in favor. Motion carried.
July 28, 2021 – A MOTION was made by Lisa to approve the minutes as written. The motion was seconded by Suanne. Rebecca abstained from voting as she was absent from the meeting. All other members present in favor. Motion carried.
June 23, 2021 – A MOTION was made by Henry to approve the minutes as written. The motion was seconded by Becky. All members present in favor. Motion carried.
3. Communications and reports.
None
4. Old Business:
None
5. New Business:
 - a. **Application SPA2021-3**, submitted by **SMS Enterprises on behalf of All Season Power Equipment, LLC** requesting site plan approval to construct a 40' x 50' addition in accordance with Village of Lowville, Chapter 201, Article IX, Site Plan Review in an AC Zone. The parcel is owned by All Seasons Power Equipment, LLC, located at 7369 Utica Blvd., Village of Lowville, New York, tax parcel number 212.16-03-13.000.

The application and its contents were reviewed by the board. The board reviewed items A through Y of the application checklist.

The SEQR short form was reviewed by the board. The board completed parts two and three of the short form. A MOTION was made by Rebecca to deem the application an Unlisted Action and issue a negative declaration for environmental significance. The motion was seconded by Lisa. All members present in favor. Motion carried.

The board completed the Site Plan Review checklist upto and including item 18 on page 4.

A MOTION was made by Suzanne to deem Application SPA2021-3 complete, scheduling the public hearing for October 27, 2021 and referring the application to the County Planning Board in accordance with General Municipal Law 239-m and l. The motion was seconded by Rebecca. All members present in favor. Motion carried.

b. **Application SD2021-8**, submitted by **Kovach Land Surveying on behalf of William H. Schaab**, requesting minor subdivision approval in accordance with Town of Lowville, Chapter 240, Minor Subdivision to convey 2.78 +/- acres from 13.75 +/- acres for residential purposes in an R-30A Zone. The parcel is owned by William H. Schaab, located at 7125 Rice Road, Town of Lowville, New York, tax parcel number 212.00-01-17.112.

The board reviewed the application and its contents.

The SEQR short form was reviewed by the board. Parts two and three of the short form were completed. A MOTION was made by Lisa to deem the application an Unlisted Action and issue a negative declaration for environmental significance. The motion was seconded by Henry. All members present in favor. Motion carried.

There was discussion if the board felt they could deem the application complete and waive the public hearing in accordance with §240-11. All members present agreed the application met the criteria for a waiver.

A MOTION was made by Henry to deem application SD2021-8 complete and waive the public hearing. The motion was seconded by Lisa. All members present in favor. Motion carried.

A MOTION was made by Rebecca to approve Resolution SD2021-8. The motion was seconded by Suzanne. All members present in favor. Motion carried. A copy of the Resolution is included with these minutes and the original record.

6. Adjournment

A MOTION was made by Suzanne to adjourn the meeting. The motion was seconded by Rebecca. All members in favor. Motion carried. The meeting adjourned at 7:38 p.m.

Submitted by,



Katharine B. Manning
September 23, 2021

Note: These minutes have been transcribed from a recording. The minutes are not a verbatim or quoted version; they are rather a documentation of the meeting with motions and resolutions included.

At a Regular Meeting on September 22, 2021, the Town/Village of Lowville held/waived a public hearing in reference to the following application at the Town Offices, 5533 Bostwick Street, Lowville, New York

The public hearing was opened/waived on _____ at _____ and closed at _____

A **MOTION** was made by Rebecca to ~~Approve/Disapprove/Approve~~ with conditions Application SD2021-8.

BE IT RESOLVED, the Town/Village of Lowville Planning ~~Approve/Disapprove/Approve~~ with conditions Application **SD2021-8**, submitted by **Kovach Land Surveying on behalf of William H. Schaab**, requesting minor subdivision approval in accordance with Town of Lowville, Chapter 240, Minor Subdivision to convey 2.78 +/- acres from 13.75 +/- acres for residential purposes in an R-30A Zone. The parcel is owned by William H. Schaab, located at 7125 Rice Road, Town of Lowville, New York, tax parcel number 212.00-01-17.112.

Conditions are as follows:

1. _____
2. _____

Further, the Town/Village of Lowville Planning Board has reviewed all items in accordance with zoning and general municipal requirements. These requirements are reflected in the minutes of the September 22, 2021 planning board meeting. A public hearing was held/waived on September 22, 2021, the application was deemed complete on September 22, 2021 in accordance with general municipal law.

The motion was seconded by Suzanne. A roll call vote showed the following:

<u>Suzanne Peters</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>	<u>Daniel O'Brien</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>
<u>Henry Avallone</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>	<u>Rebecca Kelly</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>
<u>Jeffrey Sauter</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>	<u>Alt. Donald Cooke</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>
					<u>Alt. Lisa Hetzner</u>	<u>Y</u>	<u>N</u>	<u>R</u>	<u>A</u>

Motion Carried.


Signature of Planning Board Chair

Y - Yea N - Nay R - Recusal Absent - A

