



The board discussed concerns if the distances to the property lines will allow maintenance of the structure without trespassing on neighboring properties. Mr. Houppert indicated he does not believe maintenance will be an issue as the structure is open on three sides with the west side containing steel that will be maintained from the interior. There was discussion regarding potential fire concerns with the distance to the garage at the rear of the property reflecting Rick Allen as the current property owner. It was determined that since the carport will be open, there is little concern of fire extending to the neighboring garage. Kathy commented that New York State Fire Prevention and Building Code addresses any necessity for fire preventative measures when structures are within a certain distance of property lines and other structures.

The board reviewed the application checklist and discussed whether they felt they had sufficient information to make an educated decision and schedule the public hearing. All members present felt they could move forward with the application.

A MOTION was made by Rachel to deem the application complete and schedule the public hearing for July 26, 2023. The motion was seconded by Carla. All members present, in favor. Motion carried.

6. Adjournment

A MOTION was made by Rachel to adjourn the meeting. The motion was seconded by Linda. All members present in favor. Motion carried. The meeting was adjourned at 6:46 p.m.

Submitted by,



Katharine B. Manning  
June 29, 2023

***Note: These minutes have been transcribed from a recording. The minutes are not a verbatim, quoted version they are rather a documentation of the meeting with motions and resolutions included.***